

Introduction:

By applying for the ManaVā grant or engaging with other related content with ManaVā (“Do Good Feel Good” or “The Cause Collective”), you agree to these Terms and Conditions.

General Terms:

If you are awarded with the ManaVā grant, you acknowledge that you have read, understand, and agree to be bonded by these Terms listed below:

Youth	The period between childhood and adult age (Age 12-24)
South Auckland	This includes suburbs such as Māngere, Manukau, Manurewa, Ōtāhuhu, Ōtara, Papakura, and Papatoetoe. A narrower definition of South Auckland might only include the local board areas of Māngere Ōtāhuhu, Manurewa, Ōtara-Papatoetoe, and Papakura. This also includes suburbs such as Ramarama, Franklin, Pukekohe. https://www.aucklandcouncil.govt.nz/about-auckland-council/how-auckland-council-works/local-boards/Pages/find-local-board.aspx
Pasifika	Refers to the people from the Pacific islands who live in New Zealand.

Initiative	A broader and long-term efforts aimed at achieving a specific company goal or vision
Project	A specific, short-term endeavour/s with defined objectives and deliverable outcomes that contribute to achieving an initiative's goal
Unregistered	A company which is not registered under the Companies Act does not have its own legal identity.
Registered	Also known as an incorporated company, is a business entity that has been formally registered with a government authority.
Government agency	A permanent or semi-permanent organization within a national or state government, it is a specific part of the government that is created to carry out particular tasks or functions, e.g. government agencies providing services such as healthcare, education, or social welfare programs.
Local government agency	Agencies such as city, district, and regional councils provide public services for their communities.
Umbrella Company	A big successful company that overlooks smaller companies/brands that belong to the same corporation. Example: The Cause Collective is an umbrella company that overlooks the youth program Do Good Feel Good, South Auckland Creative Tech Hub and Get Ready Work Ready.
Pacific Descent	Someone whose origins are from the indigenous populations of the islands within the geographical area of Oceania, specifically Polynesia, Micronesia, and Melanesia.
Profit Activities	Activities that are done with the soul goal of financial gain for the business owner or shareholders.
Limited liability	The people running the company are protected from the company's debts, the company is at fault.
Debt repayment	Paying off a debt which is owed to someone.
Debt Servicing	The total amount of money required for a company or individual to pay Back what is owed to someone.
Charitable Intent	The core intention of your project is to benefit the community rather than generate private profit or commercial gain.

Eligibility:

Who can apply and receive the grant.

To receive the ManaVā grant, your group must meet the following:

- Be an informal or community-led group with a charitable purpose (not a registered charity, non-profit, trust, an individual or a business).
- Individuals with at least two references with all applications.
- Be delivering their project that benefits Pasifika Youth through health and well-being.
- Be delivering the project within South Auckland (refer to the map in 'General Terms').

Use of Funds:

Clear statement that money must be spent only on the agreed project or purpose, not for personal use or unrelated expenses.

- Funds must only be used for the approved project purpose.
- Funds cannot be used for: wages, building costs, general running costs, overseas travel, accommodation, debt repayment, or profit-making activity's

Timeframes:

Deadlines for when the project must be completed and when reports/receipts are due.

- Projects or community initiatives funded through this grant must be delivered between 1st December 2025 and completed by June 30th, 2026.
- If the project is not completed within the timeframe, or you cannot meet the deadline, you must contact (Mana Va – include email) as soon as possible to discuss an extension or return of funds.

Reporting Requirements:

What updates or final reports must the recipient give (e.g., budget report, photos, stories, or impact summary)?

- The Reporting template will be provided in the contract agreement. This will be required to complete midway through your project and at the end.
- The first report is due midway through your project for the remainder of your funds to be dispersed.
- A final report of your project is due 4 weeks after completion.
- A Budget report showing how funds were used (Receipts and invoices).
- Impact summary (Photos, stories Etc.)

Acknowledgement:

Whether the recipient needs to publicly thank or acknowledge the funder (e.g., logo on flyers, mention in social media).

- All grant recipients must acknowledge ManaVā, The Cause Collective and Foundation North in any project materials, promotions, or events funded through the grant.

This may include:

- Displaying the ManaVā and The Cause Collective on flyers, posters and digital material.
- Verbally recognizing ManaVā, The Cause Collective and Foundation North at launches, community gatherings, events connected to the project.

Changes:

Rules around what happens if the project changes, or if funds are used differently:

- Any changes to your project need to be clearly reported in the midway report.
- If funds have not been used for the original purpose they can be redirected if it meets the purpose of positive impact of Pasifika young people's health and wellbeing in South Auckland.

Unspent Funds:

What if we haven't spent all our funds?

- Any funds remaining at the conclusion of the originally approved activities may be redirected toward new or additional initiatives that align with the overall purpose and objectives of this grant. The provider will submit a brief proposal outlining the intended use of the unspent funds for review and approval and send to the ManaVa email.

Breach of Conditions:

What happens if the money is misused (e.g., pay it back, not eligible for future grants)?

- If funds are misused, not spent as agreed or not reported on. The recipient may be required to:
- Repay part or all the funding received
- Will be declared ineligible for future ManaVa Grants
- Failure to meet reporting requirements will also be considered breach of contract.
- ManaVa and The Cause Collective reserve the right to terminate funding agreements if terms are not upheld.
- Legal action may be taken in cases of fraud, Dishonesty or intentional misuse of funds.

Liability & Risk:

The funder usually says they're not responsible for any accidents, injuries, or legal issues that come from the project.

- Your group is responsible for running the project safely and in line with all laws and regulations.
- The Mana Va panel is not responsible for any accidents, injuries, damages, or legal issues that may happen during the project
- It is your group's responsibility to manage risks, including health and safety, insurance (if needed), and safeguarding of participants.

Record Keeping:

The recipient agrees to keep receipts and records for a certain time in case of audit.

- Grant recipients must maintain accurate and complete records of all project activities and financial transactions related to ManaVa grant.

Records Must include:

- Receipts, Invoices, and bank statements for all expenses
- Attendance sheets or registration forms for events and sessions
- Copies of promotional materials where ManaVā, The Cause Collective and Foundation North were acknowledged.
- Mana Vā, The Cause Collective and Foundation North may request access to these records at any time for monitoring, reporting, or audit purposes.
- All the above must be kept for at least 12 months after the project ends.

Failure to maintain adequate records may result in:

- Requirement to return grant funds and Being ineligible for future grants.

